Application Fee: $100.00

Town of Clarksburg
Department of Public Works

Regulations for Driveway Permits

This policy was adopted by the Clarksburg Board of Selectmen: "All driveways hereinafter constructed and providing access to a public way shall not be constructed until approved by the Department of Public Works."

Permits:

1. No driveway or other means of access abutting a Town Way or a Way maintained by the Town of Clarksburg shall be installed or reconstructed without a permit from the head of the Department of Public Works.
2. Applications for driveway permits may be obtained from Town Hall and returned to the Department of Public Works.
3. The Department of Public Works shall supervise all projects under this policy.
4. Any proposed driveway installations within the Town of Clarksburg will be accompanied by a driveway plan showing intended drainage and etc., when the permit is turned in to the Department of Public Works. Plans for reconstructed driveways will need to be provided upon request of the Highway Superintendent.
5. Regulations imposed for the reconstruction of existing driveways will be at the discretion of the Department of Public Works and listed under his conditions or requirements not covered by these regulations.

Drainage:

1. Where drainage is deemed necessary a pipe with a minimum of 15 inches in diameter and not less than 20 feet long shall be used. Such pipe shall be of polyethylene (H.D.P.E.)
2. The drainage pipe shall be placed in the original waterway with a slope of 10 inches below the shoulder of the road.
3. Upon a site visit to the intended driveway location if it is determined by the Department of Public Works of streets that drainage structures, piping underground, or swales are needed in the area of the intersection of the roadway, they will be the responsibility of the Contractor/property owner to install.
4. Driveways installed within the Town of Clarksburg, which have an upslope grade away from the roadway, must be paved. Length of pavement will extend from the roadway and continue for the length of the increase in grade. Paving will also include an apron with a minimum of 30 feet in width at the roadway. Pavement must be applied with a minimum thickness of 3 inches after compaction.

Access to a Public Way:

1. Driveways must meet public roadways at a 90-degree angle that has to extend for a minimum of 30 feet. Changes within 30 feet of the road way will not be approved. All driveways will have a radius of 30 feet at the roadway, tapering down to the desired

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Town of Clarksburg
Department of Public Works
111 River Road, Clarksburg Ma 01247

Application for Driveway Permit

Name:_____

Owner of record:_____

Address:_____

The location of the planned project by Assessors' map and parcel:

Map:_____ Parcel:_____

Street name: _____

Driveway must be marked out at the proposed intersection with the roadway prior to preliminary viewing. Description of planned project, include surface type, length, and width at roadway: I hereby apply for a permit and agree to abide by the rules and regulations adopted by the Board of Selectmen.

Signature of Applicant:___ _____

Date: ____/____/_____ Phone:_____

Approved; _____ Disapproved: _____

Conditions:_____
_____
_____
_____

Signature:_____ _____

Print Name: _____ Date: ____/____/_____